

C.W. Parker Carousel Museum

320 South Esplanade
Leavenworth, KS 66048

BIRTHDAY PARTY RESERVATION AGREEMENT

Please read the following information before completing the form.

Please contact the museum at 913-682-1331 with any questions. For photos of past parties and the party room please visit CWParker CarouselMuseum.org or like us on facebook.

Reservation details:

1. A two-hour minimum reservation is required when Museum is closed to the public.
2. Payment may be made with check, credit card (Visa, Master Card or Discover), or cash
3. The \$50 per hour room rate includes 16 carousel ride tickets, not to exceed 32 tickets. Extra tickets may be purchased for \$1.25 each. (The capacity of the room is approx 16 children)
4. **CANCELLATION POLICY:** No refunds of deposits for reservations cancelled within seven days of the party date.

BIRTHDAY NAME _____ AGE _____ PARTY DATE _____

PARTY START TIME _____ END TIME _____ SET UP TIME _____

APPROX NUMBER OF ATTENDEES- CHILDREN _____ ADULTS _____

CONTACT NAME _____ PHONE NUMBER _____

ADDRESS _____

CITY, STATE, ZIP _____

EMAIL ADDRESS _____

TOTAL AMOUNT DUE \$ _____

DEPOSIT IS 50% OF THE AMOUNT DUE AND IS REQUIRED TO SECURE YOUR PARTY TIME AND DATE. NO RESERVATIONS WILL BE HELD WITH OUT DEPOSIT.

I have read the above information of the reservation and confirm they are correct including any additional information I have provided.

Signature _____ DATE _____

OFFICE USE

DEPOSIT PAID \$ _____ DATE RECEIVED _____ BALANCE DUE \$ _____

RESERVATION RECEIVED BY _____