

C.W. Parker Carousel Museum

320 South Esplanade
Leavenworth, KS 66048

Birthday Room Information Sheet

The Birthday Party Room is a smaller room decorated primarily for young children but can be used by any smaller group. The capacity of the room is approximately 16 children and several adults. Tables in the room are primarily small kid types but these can be substituted with larger tables for adult events.

The Birthday Party Room looks through a window to the adjoining Carousel Room, and is a private room, available for use during normal public hours of the museum.

The refrigerator and freezer in the kitchen are available at no extra charge, but if any other facilities in the kitchen are used, there is a \$20 charge.

RENTAL FEE: The Birthday Party Room rents for \$50 per hour- 16 free carousel ride tickets will be included per hour not to exceed 32 tickets. Individual tickets can also be purchased at the desk

RULES:

- NO TAPE ON THE WALLS
- DO NOT HANG ANYTHING FROM THE CEILING
- ADHESIVE PUTTY IS AVAILABLE AND CAN BE USED- ASK CAROUSEL CREW FOR ASSISTANCE
- CLEAN KIDS HANDS BEFORE RIDING THE CAROUSEL-Hand-Wipes are provided
- BALLOONS ARE NOT ALLOWED IN THE CAROUSEL ROOM- PLEASE KEEP ALL BALLOONS IN THE BIRTHDAY PARTY ROOM.
- NO GLITTER OR CONFETTI IS ALLOWED.
- CHILDREN TOO SMALL TO RIDE THE CAROUSEL BY THEMSELVES SHOULD HAVE AN ADULT STAND BESIDE THEM (the adult does not need a ticket) THE CAROUSEL GOES FAST!
- LIMITED USE OF THE ICE MACHINE IS AVAILABLE.
- THE MUSEUM AREA & EXHIBITS ARE NOT INCLUDED IN THE RENTAL. WE ASK THAT THEY NOT BE DISTURBED BY ANYONE INVITED TO THE EVENT.
- CHILDREN MUST BE SUPERVISED WHEN THEY ARE GOING TO AND FROM THE CAROUSEL.
- THIRTY MINUTES ARE ALLOWED ON EACH SIDE OF THE RESERVED ROOM TIME FOR DECORATING AND CLEAN UP AT NO CHARGE.

NOTE: We expect those responsible for renting the room to see that it is left in a condition that does not require extensive cleaning. The Museum staff will clean up spillage on the floor and trash. Our cleaning staff consists of Museum Volunteers, which allows us to keep our rental fees affordable to all who want to hold an event in this unique setting. We appreciate your cooperation in keeping our Museum as clean as possible during your stay.

Thank you.

Call 913-682-1331 with any questions.

For photos of past events in the Carousel Room please visit CWParkerCarouselMuseum.org or like us on facebook.